

VIJAYANAGARA SRI KRISHNADEVARAYA UNIVERSITY,  
BELLARY

6

STATUTE GOVERNING THE POWERS, DUTIES &  
FUNCTIONS OF THE DEPARTMENTAL COUNCIL AND  
THE CHAIRMAN UNDER SECTION 34(6), 34(8) AND  
40(1)(P) OF THE KSU ACT, 2000.

**2011**

**STATUTE: 7**

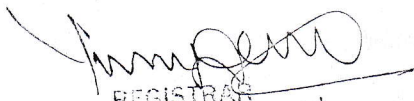
**STATUTE GOVERNING THE POWERS, DUTIES & FUNCTIONS OF THE DEPARTMENTAL COUNCIL AND THE CHAIRPERSON UNDER SECTION 34(6), 34(8) AND 40(1)(P) OF THE KSU ACT, 2000.**


**1. TITLE AND COMMENCEMENT**

- i) This statute shall be called "Vijayanagara Sri Krishnadevaraya University Statute relating to the Appointment, Powers and Functions of The Departmental Council and the Chairperson".
- ii) This statute shall come into force from the date of assent by the Chancellor.

**2. THE CHAIRPERSON AND THE DEPARTMENT COUNCIL**

- i) Each Department of Studies shall have a Chairperson, who shall also be the Chairperson of the Department Council.
- ii) Each Department shall have a Departmental Council consisting of all Professors, Associate Professors, Registrar (Evaluation) and two senior most Lecturers in the Department.
  - iii) The Chairperson shall be appointed by the Syndicate, based on seniority and rotation, as per sub-clauses stipulated herein below such appointment shall ordinarily be for a period of two years. However, the Syndicate shall be competent to review and change the term before the expiry of two years if considered necessary and appoint another teacher as Chairperson of the Department. The Syndicate shall also be competent to reappoint the incumbent Chairman for another period of two years or part thereof under extraordinary circumstances;
    - a) The rotation of Chairpersonship shall be among professors and Associate Professors cadre-wise along with seniority.
    - b) Where there is only one Professor and no Associate Professors in the Department, Professor will be the Chairperson.
    - c) Where there is no Professor, but only Associate Professors, the rotation will be from among Associate Professors in the Department based on seniority.
    - d) Where there are neither Professors nor Associate Professors in the Department, the Assistant Professor with minimum of five years experience shall be the Chairperson.
    - e) In case of non-fulfillment of the above conditions, the Dean of the concerned faculty shall be the Chairperson.
- iv) The Chairperson shall carry out the administration of the department in consultation with the Department Council.
- v) The Departmental Council shall conduct at least four meetings in an academic year. The Chairperson shall preside over the meetings of the Department Council. In case the Chairperson is absent, the next senior most professor/associate professor shall preside over the meeting. The date for holding the meeting and the agenda shall be prepared by the Chairperson and a copy of the meeting notice,

  
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agenda and the proceedings of the meetings shall be sent to the Registrar within a week from the date of the meeting . The Chairperson shall maintain minutes of the meeting, duly signed by the members present, as an official record.

- vi) Quorum for the meeting of the Departmental Council shall be 2/3 of the total strength.

### 3. POWERS, DUTIES & FUNCTIONS OF THE DEPARTMENT COUNCIL

To plan various curricular and co-curricular activities of the Department for every semester/year and allocate the duties and responsibilities to teachers of the Department.

- i) To review from time to time the academic and related activities of the Department so as to keep pace with the University Calendar of Events.
- ii) To disburse the grants allocated to the Department for Library, Laboratory, contingent grants and other grants, if any.
- iii) To consider the request of the teachers for deputation to conferences, seminars etc, and forward the same to the University with its recommendation and also to sponsor candidates for the award of Fellowships and other Scholarships sponsored by various organizations like UGC, GOI, Department of Science & Technology, ICCR, ICSSR and other agencies. The notifications received from the above agencies shall be circulated among the teachers of the department and to forward same to the University.
- iv) To consider proposals for research work and distribution of teaching work among the teachers of the department.
- v) To consider any matter referred to it by the Vice-Chancellor /University Authorities from time to time.
- vi) To recommend purchase of books, titles and journals to the Library and all such other matters required for the benefit of the department.
- vii) To allocate accommodation available in the Department to the teaching staff of the Department.
- viii) To assign examination work among the members of the staff.
- ix) In the event of any staff member of the Department being aggrieved by any decision taken by the Department Council, he may bring such matter to the Vice-Chancellor, under intimation to the Chairman, who shall pass orders there on as deemed fit in consultation with the Chairperson of the Department, which shall be final.

### 4. POWERS, FUNCTIONS AND DUTIES OF THE CHAIRPERSON OF THE DEPARTMENT COUNCIL

- i) It shall be the responsibility of the Chairperson of the Department Council to circulate among the staff, Circulars/Notifications received from various quarters, well before the last date fixed for the purpose and to forward the proposals, applications, grievances, bills etc., to the concerned offices within three days from the date of submission.

  
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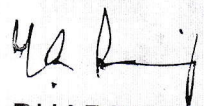


- ii) The Chairperson shall provide academic leadership and administrative co-ordination for proper organization of teaching, training and research and such other academic activities.
- iii) Convene the meeting of the Departmental Council and record the proceedings, and implement the decisions of the Departmental Council after seeking approval of the University.
- vi) Recommend to the University Librarian for purchase of books to the library based on the recommendation of the Departmental Council.
- v) Place orders for purchase of equipment to the department as per the provisions of the Karnataka Transparency in Public Procurement Act, 1999 (Act-No.29 of 2000 and subsequent amendments), based on the decision of the Departmental Council and only after the sanctioned orders are communicated by the University.
- vi) Draw money on AC bills sanctioned by the University from time to time for the departmental activity and to submit the accounts in this behalf within the prescribed time.
- vii) Have power to sanction casual Leave (CL), On Other Duties (OOD), Special Casual Leave (special CL) for all the staff working in the Department if it is for five days and less.
- viii) Forward application of teachers/non-teaching staff for sanction of OOD/special leave with necessary remarks/recommendation to the Registrar wherever the permission of the Registrar is required particularly in cases involving finance.
- ix) Present to the Vice-Chancellor /Registrar any problem(s) or grievance(s) of the students of the Department in case it could not be solved at the departmental level.
- x) Furnish the opinion on any matter pertaining to the Department which may be referred to him by the Vice-Chancellor/ Registrar.
- xi) To conduct examinations, Keep and maintain Records and regulate attendance of the students.
- xii) To attend to such other duties as may be entrusted to him by the Vice-Chancellor.

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H.R. BHARDWAJ  
Chancellor



**ದಿನಾಂಕ 19-07-2011 ರಂದು ನಡೆದ ವಿಶ್ವವಿದ್ಯಾಲಯದ ವಿದ್ಯಾವಿಷಯಕ ಪರಿಷತ್ತಿನ ಸಾಮಾನ್ಯ ಸಭೆಯ ನಡವಳಿಗಳ ಸಂಬಂಧಿತ ಭಾಗ**

**ಐಟಂ ನಂ.02**

ವಿಷಯ: ದಿನಾಂಕ: 16 & 17-05-2011 ರಂದು ವಿಶ್ವವಿದ್ಯಾಲಯದ ಪರಿನಿಯಮಾವಳಿ ರಚನಾ ಸಮಿತಿ ರಚಿಸಿರುವ ವಿವಿಧ ಕರಡು ಶಾಸನಗಳನ್ನು ಅನುಮೋದನೆಗಾಗಿ ಮಂಡಿಸುವ ಬಗ್ಗೆ.


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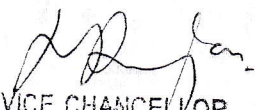
ದಿನಾಂಕ: 16 & 17-05-2011 ರಂದು ವಿಶ್ವವಿದ್ಯಾಲಯದ ಪರಿನಿಯಮಾವಳಿ ರಚನಾ ಸಮಿತಿ ಸಭೆ ಸೇರಿ ಕೆಲವೊಂದು ಕರಡು ಶಾಸನಗಳನ್ನು ರಚಿಸಿ ವಿದ್ಯಾವಿಷಯಕ ಪರಿಷತ್ತಿನ ಪರಿಶೀಲನೆ ಹಾಗೂ ಅನುಮೋದನೆಗಾಗಿ ಸಲ್ಲಿಸಿದೆ. ವಿವಿರ ಕೆಳಗಿನಂತಿದೆ.

Sl.No.	Title of the draft statute
01	STATUTES RELATING TO RULES OF BUSINESS OF THE SYNDICATE UNDER SECTION 28 and 29 OF KARNATAKA STATE UNIVERSITIES ACT, 2000
02	STATUES REALATING TO THE POWERS AND FUNCTIONS OF THE REGISTRAR UNDER SECTION 17 (3) AND (4) OF KARNATAKA STATE UNIVERSITIES ACT, 2000.
03	STATUTE RELATING TO THE APPOINTMENT AND FUNCTION OF THE FINANCE OFFICER UNDER SECTION 19(1) AND (2) OF THE KARNATAKA STATE UNIVERSITIES ACT, 2000.
04	STATUTE GOVERNING THE POWERS AND FUNCTIONS OF THE DEANS OF THE FACULTIES UNDER SECTION 21(1) AND 21(3) OF KSU ACT, 2000.
05	STATUTE GOVERNING THE APPOINTMENT, POWERS AND FUNCTIONS OF THE DIRECTOR, STUDENTS WELFARE UNDER SECTION 22 OF KARNATAKA STATE UNIVERSITIES ACT 2000.
06	STATUTE GOVERNING THE APPOINTMENT, POWERS AND FUNCTIONS OF DIRECTOR, PHYSICAL EDUCATION UNDERSECTION 26 OF KSU ACT, 2000.
07	STATUTE GOVERNING THE POWERS, DUTIES & FUNCTIONS OF THE DEPARTMENTAL COUNCIL AND THE CHAIRMAN UNDER SECTION 34(6), 34(8) AND 40(1)(P) OF THE KSU ACT, 2000.
08	STATUTE RELATING TO THE APPOINTMENT, POWERS AND FUNCTIONS OF THE VICE-CHANCELLOR IN CHARGE UNDER SECTION 16(1) OF THE KSU ACT, 2000.
09	STATUTES RELATING TO RULES OF BUSINESS OF THE BOARDS OF STUDIES UNDER SECTION - 33 OF KSU ACT, 2000
10	STATUTES GOVERNING THE ESTABLISHMENT OF POST GRADUATE DEPARTMENT OF STUDIES UNDER SECTION 4(i), 34 (iii, IV) AND 40 (i) (f) OF KSU ACT, 2000
11	STATUTES RELATING TO THE CONFERRING OF DEGREES AT CONVOCATION
12	STATUTE GOVERNING THE ESTABLISHMENT AND FUNCTIONS OF SPECIAL CELL FOR SC/ST UNDER SECTIONN 40(1) (P) OF THE KSU ACT, 2000
13	STATUTE GOVERNING THE ESTABLISHMENT AND FUNCTIONS OF SPECIAL CELL FOR OTHER BACKWARD CLASSES (OBC) UNDER SECTION 41(1) (p) OF THE KSU ACT, 2000
14	STATUTES RELATING TO PLANNING, MONITORING AND EVALUATION BOARD AND ITS DIRECTOR FRAMED UNDER SECTION 11 (i) SECTION 24, SECTION 27 (F) AND SECTION 35 OF THE KSU ACT - 2000.
15	REGULATIONS GOVERNING Ph.D DEGREE

**ನಿರ್ಣಯ**

ವಿಷಯಸೂಚಿಯಲ್ಲಿ ತಿಳಿಸಿದ 15 (ಹದಿನೈದು) ಪರಿನಿಯಮಾವಳಿಗಳನ್ನು ಸರ್ವಾನುಮತದಿಂದ ಅಂಗೀಕರಿಸಲಾಯಿತು. ಪರಿನಿಯಮಾವಳಿ 10ರಲ್ಲಿ Department of Studies ಬದಲಿಗೆ ಈ ಹಿಂದಿನ ವಿದ್ಯಾವಿಷಯಕ ಪರಿಷತ್ ಸಭೆಯಲ್ಲಿ ನಿರ್ಧರಿಸಿದಂತೆ School ಎಂಬುದನ್ನು ಸೂಕ್ತವಾಗಿ ಸೇರಿಸಬೇಕೆಂದು ತೀರ್ಮಾನಿಸಲಾಯಿತು.

  
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ದಿನಾಂಕ 30ನೇ ಆಗಸ್ಟ್ 2011ರಂದು ನಡೆದ ವಿಶ್ವವಿದ್ಯಾಲಯದ ಸಿಂಡಿಕೇಟ್‌ನ ಸಾಮಾನ್ಯ ಸಭೆಯ

ನಡವಳಿಗಳ ಸಂಬಂಧಿತ ಭಾಗ

ಐಟಂ ನಂ.(2)

ವಿಷಯ: ದಿನಾಂಕ: 19-07-2011 ರಂದು ನಡೆದ ವಿದ್ಯಾವಿಷಯಕ ಪರಿಷತ್ತಿನ  
ನಡವಳಿಗಳನ್ನು ದೃಢೀಕರಿಸುವ ಬಗ್ಗೆ.

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ದೃಢೀಕರಿಸಲು ವಿಷಯವನ್ನು ಸಿಂಡಿಕೇಟ್‌ನ ಪರಿಶೀಲನೆ ಹಾಗೂ ಅನುಮೋದನೆಗಾಗಿ ಮಂಡಿಲಾಗಿದೆ.

ತೀರ್ಮಾನ

ವಿದ್ಯಾವಿಷಯಕ ಪರಿಷತ್ತಿನ ನಡವಳಿ ಐಟಂ ನಂ. 03ರ ನಿರ್ಣಯಕ್ಕೆ ಈ ಕೆಳಗಿನ  
ತಿದ್ದುಪಡಿಯನ್ನು ಸೇರಿಸಿ ಅನುಮೋದಿಸಲಾಯಿತು.

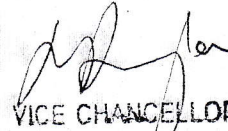
ಅ) 2012-13ನೇ ಸಾಲಿನಲ್ಲಿನಿಂದ ನಂದಿಹಳ್ಳಿ ಸ್ನಾತಕೋತ್ತರ ಕೇಂದ್ರದಲ್ಲಿ M.Ed ಮತ್ತು M.P.Ed  
ಸ್ನಾತಕೋತ್ತರ ಪದವಿ ತರಗತಿಗಳನ್ನು ಆರಂಭಿಸುವುದಕ್ಕಾಗಿ National Council for Teacher  
Educationಗೆ ಸೂಕ್ತ ಅರ್ಜಿ ಸಲ್ಲಿಸಲು ಅನುಮೋದನೆ ನೀಡಲಾಯಿತು.

ಬ) ಉಳಿದಂತೆ ವಿದ್ಯಾವಿಷಯಕ ಪರಿಷತ್ತಿನ ನಿರ್ಣಯಗಳನ್ನು ಸರ್ವಾನುಮತದಿಂದ  
ಅನುಮೋದಿಸಲಾಯಿತು.



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